



RUBEN E. ECLEO, SR. FOUNDATION, INC.

2nd Floor, PBMA Building, Armel II, Banaba, San Mateo, Rizal
Sub-main: REESFI Building, DM Avenue
Aurelio, San Jose, Surigao del Norte

July 20, 2006

MASTER RUBEN B. ECLEO, JR.
Supreme President – PBMA, Inc.
San Jose, Surigao del Norte

THRU: MR. MANUEL T. TEÑOSO
Member, REESFI Board of Trustees &
Executive Vice President

Dear Master:

This is in relation to your instructions through the Presiding Officer Sir. Benglen B. Ecleo during the meeting of the Joint PBMA Board of Directors, Working Units Officials, Chapter Officials and members last May 13, 2006;... "the Chapter offices to organize and/or strengthen their cooperatives".

Relative to resolution No. 53 (Series of 2004) of the PBMA Board of Directors dated September 25, 2004 which mandated the legitimacy of the partnership of REESFI and PBMA, Inc., we earnestly feel our responsibility and the urgent need among chapter officials and members for the said course of action, when the Executive Vice President Sir Benglen B. Ecleo encouraged the members to seek the assistance of the Foundation.

In response, and with our humble capacity, we immediately come up with a decision to work on our planned set of actions as stated in the 5-Year Thrusts of the foundation to address the need and call of the time. The REESFI National Facilitators Team have just conducted the Basic Volunteers Training Workshop in Northern and Southern Luzon on June 10-25, 2006. As a result, the 249 PBMA members who participated the training filed their application for appointment as volunteers to compose the management teams in the Regional, Provincial and Chapter level. However, this type of training was not yet conducted in Visayas and Mindanao because the members in these areas have not yet undergone an orientation about REESFI as a pre-requisite.

In this connection, we would like to request your good office for your kind approval on our proposal to conduct series of One-Day Orientation Seminar for the members and chapter officials of all the chapters in Visayas and Mindanao starting this 3rd and 4th quarter of 2006. The Facilitators Team will be composed of 3 to 4 persons only. We propose that each chapter would provide the food and cash of One thousand Five Hundred Pesos only (P1,500.00) through a training fee to defray the travel expenses of the Facilitators Team.

In behalf of the REESFI Officers, may I take this opportunity to inform you that REESFI is planning to conduct the Cooperative Forum in every region nationwide in order for us to organize the Federation of

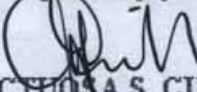
Secondary and Tertiary Cooperatives among PBMA members. This may be conducted towards the end of this year or First Quarter next year, 2007.

It is our great pleasure to be in service to our brothers and sisters for the good of everybody and the association, PBMA, Inc. as a whole.

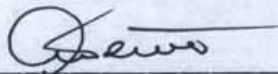
Hereto enclosed is a copy of the Seminar Schedule, Program, and a copy of the Memorandum to be sent to all Chapter Presidents upon your approval on this request.

Thank you very much.

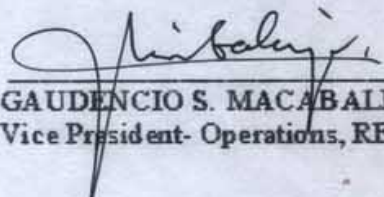
Very respectfully yours,


FRUCTOSA S. CUSTODIO
Vice President-
Human Resource Management
& Administrative Services, REESFI

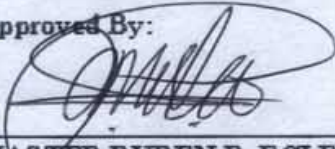
Recommending Approval


MANUEL T. TENOSO
Executive Vice President, REESFI

Noted:


GAUDENCIO S. MACABALES, JR.
Vice President- Operations, REESFI

Approved By:


MASTER RUBEN B. ECLEO, JR.
Supreme President, PBMA, INC.

Copy furnished: EVP, PBMA, INC.
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ORIENTATION SEMINAR- VISAYAS

DATE: _____
 VENUE: _____

PROGRAM

TIME	ACTIVITY
MORNING	
7:00-8:00	ARRIVAL & REGISTRATION
8:00-9:00	OPENING CEREMONIES Invocation(with 3 mysteries) Pambansang Awit PBMA Hymn REESFI Hymn Welcome Address -----Chapter President Introductions of Participants and REESFI Facilitators Team Introductory Message-----REESFI Facilitator
9:00-9:30	PRESENTATION OF RATIONALE
9:30-10:00	EXPECTATION CHECK
10:00-10:30	REESFI LEGAL BASIS
10:30-11:00	Relationship of REESFI to PBMA and other NGO/Partner Agencies/Foreign Funder ORGANIZATIONAL STRUCTURE STRUCTURE & AREA OF OPERATION
11:00-12:00	STRATEGIC DEVELOPMENT FRAMEWORK PROGRAMS & UPDATES MEMBERSHIP GUIDELINES
12:00-1:00	LUNCH BREAK
AFTERNOON	
1:00-2:30	VISION, MISSION & PRINCIPLES STRATEGIC DIRECTIONS
2:30-4:00	PRESENTATION OF PRORICH PROGRAM - Perspective/Concept of COOPERATISM - Milestones of PRORICH Program
4:00-5:00	THE IDEA OF VOLUNTEERISM IDENTIFY POTENTIAL VOLUNTEERS OPEN FORUM
5:00-6:00	CLOSING CEREMONIES

MODERATOR: _____



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BASIC ORIENTATION-TRAINING SCHEDULE
FOR EASTERN VISAYAS AREA-2006

<u>CHAPTER SCHEDULE</u>		<u>GAP</u>
1. San Pedro, San Jose, Antique	AUG - 24	
2. Bugasong, Antique	25	AUG 26
3. Esperanza, Culasi, Antique	27	
4. Roldan St., Kalibo, Aklan	28	29
5. Bolo, Roxas City	30	
6. Malococ Sur, Ivisan, Capiz	31	SEPT 1
7. Fulgencio Sur, Balete, Aklan	SEPT 2	
8. Balactasan, Madalag, Aklan	3	
9. Laguna, Cayangwan, Makato, Aklan	4	5
10. Madalag, Alcantara, Romblon	6	
11. Calabogo, Romblon, Romblon	7	8
12. Sugod, Cajidiocan, Romblon	9	10
13. Pob. Mandaon, Masbate	11	
14. Maolingon, Mandaon, Masbate	12	13
15. Bañadero, Mobo, Masbate	14	
16. Talisay, Cawayan, Masbate	15	16
17. Del Carmen, Uson, Masbate	17	18
18. Tazvilla, Allen, Northern Samar	19	
19. Salvacion, Bobon, Samar	20	21
20. Erenas, Victoria, Northern Samar	22	
21. Cagsalaosao, Calbayog City	23	
22. New Mahayag, Catbalogan, Samar	24	25
23. San Vicente, Daram, Samar	26	27
24. Nato Taft, Eastern Samar	28	29
25. San Roque, Guiwan, Eastern Samar	30	OCT 1
26. San Jose, Tacloban City	OCT 2	
27. San Jose, Dulag, Leyte	3	4
28. Hibucawan, Jaro, Leyte	OCT 5	
29. Sambulawan, Leyte, Leyte	6	
30. Kananga, Leyte	7	
31. Shamrock, Tabango, Leyte	8	9
32. Caridad, Baybay, Leyte	10	
33. Kilim, Baybay, Leyte	11	12
34. Mac Arthur, Leyte	13	
35. Manlilid, Javier, Leyte	14	15
36. Cabasan, Bato, Leyte	16	
37. Ayahag, St. Bernard, Southern Leyte	17	



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ORIENTATION SEMINAR SCHEDULE
FOR WESTERN VISAYAS AREA-2006

<u>CHAPTER SCHEDULE</u>		<u>GAP</u>	
1. Tagbilaran City	OCT 20	OCT	18-19
2. Basdio, Guindulman, Bohol	21		
3. La Union, Candijay	22		23
4. Tubigon, Bohol	24		25
5. Lamacan, Argao, Cebu	26		
6. Candabong, Argao, Cebu	27		28
7. Nonoc, Talisay, Cebu	29		30
8. Agojo, Daan Bantayan	31	NOV	1
9. Libertad, Bogo, Cebu	NOV 2		
10. Bankal, Lapu-lapu, Cebu	3		4
11. Manduyong, Badian, Cebu	5		
12. Matuog, Tayasan, Cebu	6		7
13. Malaiba, Canlaon City	8		
14. Villarente, Vill, San Carlos	9		10
15. Tiguib, Salamanca, Toboso	11		
16. Minapasok, Kalatrava, Negros Orr.	12		13
17. New Sagay City, Negros Orr.	14		
18. Pahano coy, Bacolod City	15		16
19. Bugnay, Jordan, Guimaras	17		
20. Lay-ahan, Pototan, Iloilo	18		
21. Gogo, Estancia, Iloilo	19		20
22. Arante, Sarah, Iloilo	21		
23. Balantang, Jaro, Iloilo	22		23
24. Abis, Mabinay, Negros Orr.	24		
25. Luyang, Guihulngan, Negros Orr.	25		
26. Sipalay, Canturay, Negros Occ.	26		27
27. Culipapa, Hinobaan, Negros Occ	28		
28. Pang-i, Sta. Catalina, Negros Orr.	29		
29. Tubtobon, Sibulan, Negros Occ.	30		
30. Maria, Siquijor	DEC 2	DEC	1
31. Catulayan, San Juan, Siquijor	3		



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August 3, 2006

TO : _____
Chapter President,

(Chapter Address)

FROM : FRUCTUOSA(Daisy) S. CUSTODIO
Vice President-Human Resource Management &
Administrative Services, REESFI

SUBJECT : **REESFI ORIENTATION SEMINAR**

Dear Brother/Sister:

Greetings of peace and love in the name of Divine Master & Master!

Based on Resolution No. 53, series of 2004 of PBMA-BOD in adopting and accrediting REESFI as its development partner, REESFI would like to fully perform its complementary role with the PBMA. A great task is anticipated towards this engagement and could not be performed at the middle management only without the participation of its members who volunteered through their membership to be the pillar or foundation of REESFI.

However, in the later years until its current operation, most of its members are not yet fully aware of their roles and responsibilities to the REESFI, much more the responsibility of REESFI to the PBMA, government, and other institution/sectors of the society (NGOs, Pos, Cooperatives, etc.). Likewise, many PBMA members who are not yet a member of the foundation has much issues and concerns ever heard but lack of opportunity or venue to know the exact information about the foundation that constitute the institutional body of Divine Master for development serving the members and non-members of PBMA, Inc.

In this regard, the One-Day ORIENTATION SEMINAR will be conducted in all chapters of Visayas and Mindanao areas starting on the 3rd or 4th quarter of this year.

Let us work hand in hand. We can also show our loyalty and love to Divine Master by supporting his institutional body, the RUBEN EDERA ECLEO, SR. FOUNDATION, INCORPORATED (REESFI). The realization of our dreams and the vision of Divine Master for us lies in our hands.

Moreover, please be informed that the chapter management will provide the food including the accommodation of the Facilitators Team during their stay in the chapter; and an amount of ONE THOUSAND FIVE HUNDRED PESOS(P1,500.00) as seminar fee to defray their travel expenses.

Furthermore, we would like to remind you that you are the REESFI Honorary Chapter Coordinator. It would be more beneficial if you could invite all the members of your chapter to attend the seminar. They may decide to apply as volunteers thereafter. The management team in the chapter level may also be organized at the end of the seminar.

For queries, details, and other information you would like to discuss with us, please feel free to call or text the undersigned at cell phone No. 0928-3699395 or call PLDT Tel. No. (078)624-0776. You may also contact the Vice-President for Operations Bro. Gaudencio(Jun) S. Macabales, Jr.with CP#0919-4611510, for other details.

Enclosed is a copy of the Seminar Schedule and Program.

Thank you very much for your usual cooperation and support to RUBEN E. ECLEO, SR. FOUNDATION, INC.(REESFI). We count on you to act on this message or memorandum because, **"AN ACTIVE COMBINING NETWORK IS AS GOOD AS SUMMING AMP."**

Yours truly,



SIS. FRUCTUOSA(Daisy) S. CUSTODIO
Vice President- Human Resource Management &
Administrative Services- REESFI

Copy furnished:

Master
Executive Vice President-PBMA,Inc.
Executive Vice-President-REESFI
Vice-President-Operations,REESFI
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